

# Public Document Pack



To: Councillor Reynolds, Convener; and Councillors Bell, Delaney, Malik and Radley.

Town House,  
ABERDEEN 21 September 2021

## LICENSING SUB COMMITTEE

The Members of the **LICENSING SUB COMMITTEE** are requested to meet remotely on **WEDNESDAY, 22 SEPTEMBER 2021 at 10.00 am.**

FRASER BELL  
CHIEF OFFICER - GOVERNANCE

In accordance with UK and Scottish Government guidance, meetings of this Committee will be held remotely as required. In these circumstances the meetings will be recorded and available on the Committee page on the website.

### **BUSINESS**

- 1.1 Determination of Urgent Business
- 2.1 Declarations of Interest (Pages 3 - 4)
- 3.1 Request for Capacity Exemption - SAR Global Limited - Innoflate (Pages 5 - 76)

Please note the Application Form and Event Plan contain confidential information and have therefore been restricted in terms of Section 50A 3(b) of the Local Government (Scotland) Act 1973.

Website Address: [aberdeencity.gov.uk](http://aberdeencity.gov.uk)

Should you require any further information about this agenda, please contact Mark Masson, tel 01224 522989 or email [mmasson@aberdeencity.gov.uk](mailto:mmasson@aberdeencity.gov.uk)

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## **DECLARATIONS OF INTEREST**

You must consider at the earliest stage possible whether you have an interest to declare in relation to any matter which is to be considered. You should consider whether reports for meetings raise any issue of declaration of interest. Your declaration of interest must be made under the standing item on the agenda, however if you do identify the need for a declaration of interest only when a particular matter is being discussed then you must declare the interest as soon as you realise it is necessary. The following wording may be helpful for you in making your declaration.

I declare an interest in item (x) for the following reasons .....

*For example, I know the applicant / I am a member of the Board of X / I am employed by...*

and I will therefore withdraw from the meeting room during any discussion and voting on that item.

**OR**

I have considered whether I require to declare an interest in item (x) for the following reasons ..... however, having applied the objective test, I consider that my interest is so remote / insignificant that it does not require me to remove myself from consideration of the item.

**OR**

I declare an interest in item (x) for the following reasons ..... however I consider that a specific exclusion applies as my interest is as a member of xxx, which is

- (a) a devolved public body as defined in Schedule 3 to the Act;
- (b) a public body established by enactment or in pursuance of statutory powers or by the authority of statute or a statutory scheme;
- (c) a body with whom there is in force an agreement which has been made in pursuance of Section 19 of the Enterprise and New Towns (Scotland) Act 1990 by Scottish Enterprise or Highlands and Islands Enterprise for the discharge by that body of any of the functions of Scottish Enterprise or, as the case may be, Highlands and Islands Enterprise; or
- (d) a body being a company:-
  - i. established wholly or mainly for the purpose of providing services to the Councillor's local authority; and
  - ii. which has entered into a contractual arrangement with that local authority for the supply of goods and/or services to that local authority.

**OR**

I declare an interest in item (x) for the following reasons.....and although the body is covered by a specific exclusion, the matter before the Committee is one that is quasi-judicial / regulatory in nature where the body I am a member of:

- is applying for a licence, a consent or an approval
- is making an objection or representation
- has a material interest concerning a licence consent or approval
- is the subject of a statutory order of a regulatory nature made or proposed to be made by the local authority.... and I will therefore withdraw from the meeting room during any discussion and voting on that item.

## LICENSING SUB COMMITTEE INFORMATION SHEET 22 SEPTEMBER 2021

**TYPE OF APPLICATION: CAPACITY EXEMPTION REQUEST**  
**APPLICANT: SAR GLOBAL LIMITED**

### DESCRIPTION

The Sub-Committee have before them an application from SAR Global Limited seeking approval for a Public Entertainment Licence with a capacity of 2,500.

Event capacities are current restricted due to COVID -19 as follows:

Indoor events should not exceed 2000 attendees, unless granted an exemption by a local authority

The Sub Committee can reach the following decisions:

- a) To approve the application and permit a capacity of 2,500
- b) To approve the application for a figure in excess of 2,000 but less than the requested 2,500 or
- c) To refuse the application and determine that the standard capacity limit of 2,000 should be maintained

Where there is concern the event cannot be held safely the Local Authority may consider:

- reducing the number of attendees to minimise any burden on local transport systems
- staggering entry times with other venues and taking steps to avoid queues building up in surrounding areas
- arranging one-way travel routes between transport hubs and venues
- advising patrons to follow safer travel guidance, including:
  - travelling on quieter routes where possible
  - sanitising hands regularly
  - wearing a face covering unless exempt
  - physical distancing where possible

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22 SEPTEMBER 2021**

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**DECISION MAKING DOCUMENT**

<p>Are the capacity caps above what is allowed per the protection levels?</p>	<p>Yes</p>
<p>Is there a risk to local population health, taking into account local trends in the prevalence of coronavirus- available via Public Health Scotland.</p>	
<p>Has the event organiser/venue operator carried out a comprehensive risk assessment?</p>	<p>Yes – Environmental Health have reviewed the risk assessments and are satisfied.</p>
<p>Has the event organiser/venue operator taken into account relevant COVID-safety or relevant sector guidance?</p>	<p>Yes, there is a Covid-19 risk assessment and they have implemented satisfactory controls.</p>
<p>Can/will all mitigations be operated effectively?</p>	<p>From the risk assessment, they appear to have put appropriate actions in place in order to achieve the controls stated.</p>
<p>Has the event organiser/venue operator undertaken an Equalities Impact Assessment, ensuring that measures take into account diversity &amp; equality concerns and those of disabled people?</p>	<p>The operator has assessed the event and has the following provision:</p> <ul style="list-style-type: none"> <li>• Dedicated Wellness area – a quiet zone for persons who may have autism or related needs as well as a safe space to provide medical treatment and first aid.</li> <li>• There are a number of features in place to encourage accessibility including plentiful non stair access, ramps, lift facilities and accessible toilets.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Staff and security are specially trained to assist customers with disabilities.</li> </ul>
<p>What will be the impact on the local area and other adjacent areas?</p>	<p>Given the particular nature of the event location on the Esplanade the operator views the possibility of adverse impact on the local area as minimal – there is no residential properties in the immediate area and the other businesses along the Esplanade will all be closed when the event is in operation.</p>
<p>Has the event organiser/venue operator engaged with neighbouring businesses, transport operators and local police to assess and mitigate risks arising from pressure on local and public transport?</p>	<p>The event operator has engaged with police throughout the event preparation and they and the “Cultivate” brand are very well known to local officers given previous events in 2019 and 2020 The event operator has engaged with local firms Rainbow City and Concabs to put on extra cars around the event and in particular the close down period, as a part of their proactive dispersal policy.</p>
<p>Has the event organiser/venue operator engaged with local accommodation providers in the area in the event of overnight stays, including for event staff, workers and contractors</p>	<p>The operator is happy to confirm that staff and guest performers are all booked into various hotels across the city but in any event these are fairly low-level numbers and would not have any material impact on the accommodation provision in Aberdeen.</p>
<p>Has the event organiser/venue operator considered the impact of increased footfall on the surrounding area and infrastructure (for example, queue management and crowding outside of a venue)?</p>	<p>Full Crowd Management assessment is covered at 6.9 of the Event Management Plan (EMP). The EMP also contains related information such as: Stewarding provision – 6.8 Evacuation procedures – 7.2 As this event is located in a venue on the Esplanade in the evening when</p>

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	other businesses will be closed there should be no impact on infrastructure
Has the event organiser/venue operator considered the impact and management inside the premises at particular pinch points (for example queue management and crowding at bar, food stand, merchandise areas etc.)?	Queue management is covered in the EMP at 6.9 but also see, for example, procedures around staff radio links for communication across the event to deal with any pinch points which may arise at 7.6.
Will attendees be primarily local, or will there be additional risk factors created by attracting a national or international audience for the event?	Primarily Aberdeen City and Aberdeenshire areas – 95%
Has the event organiser/venue operator successfully run their event in line with relevant COVID-19 Scottish Government sectoral guidance previously? This could be within the local authority area or successful events in other local authority areas.	<p>There is a specific Covid risk assessment in the EMP at Part 8. This was completed by Dave Ross who is a leading expert in this area having run the event safety for, amongst others –</p> <ul style="list-style-type: none"> <li>• Glasgow City Council Euros Football Fanzone</li> <li>• TRSMT (50,000 people across 3 days)</li> <li>• Playground Festival (18,000 people across 2 days)</li> </ul> <p>Aberdeen City Council Environmental Health have reviewed the risk assessment, which has been substantially updated and are satisfied with the controls.</p>
Through conversations with the event organiser/venue operator and a review of their Risk Assessment, local authorities will need to satisfy themselves that the event organiser/venue operator has put in place reasonable mitigations to:	Environmental Health advised that they were satisfied. There is a risk assessment and event plan in place which details satisfactory controls regarding these points.



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<ul style="list-style-type: none"><li>• ensure cleanliness in all areas with a focus on touch points and key areas and drawing up cleaning schedules in advance</li><li>• robustly log customer data for the purposes of NHS Test and Protect</li><li>• ensure they communicate how customers can travel safely to venues in advance of the event, according to the safer travel guidance</li></ul>	
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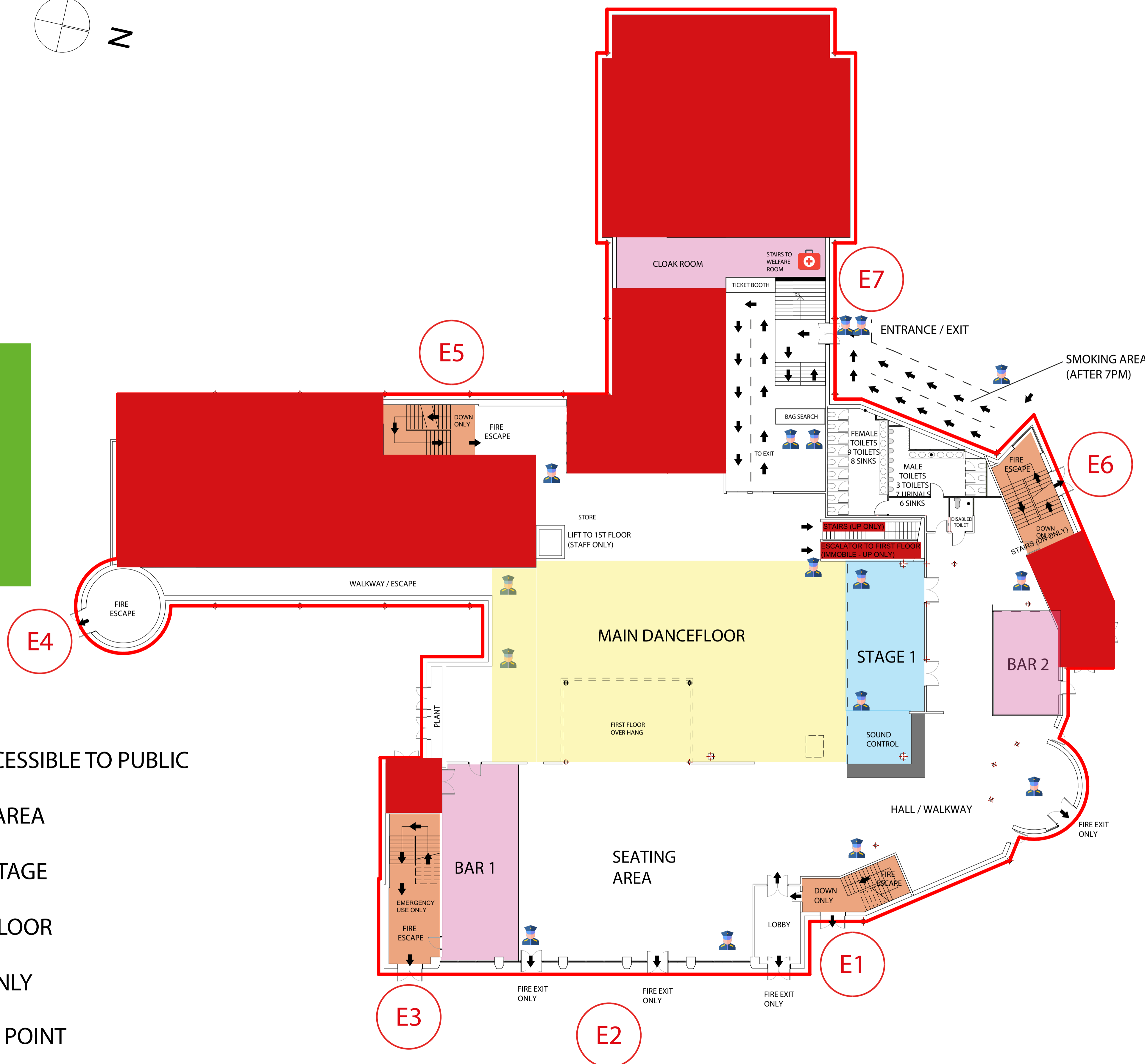
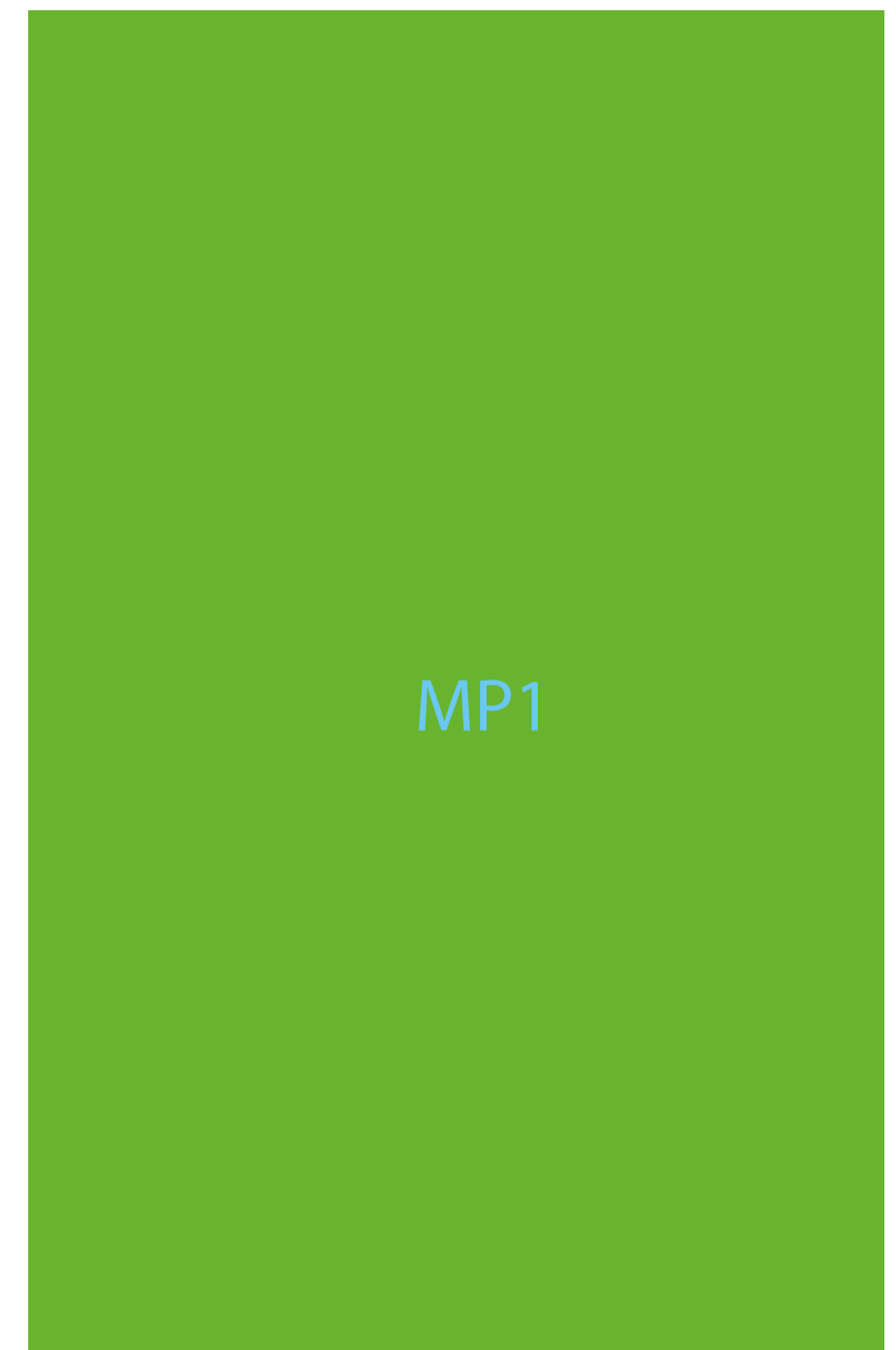
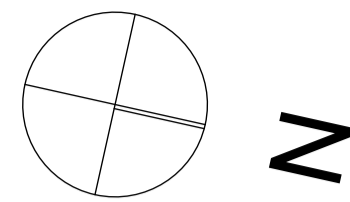
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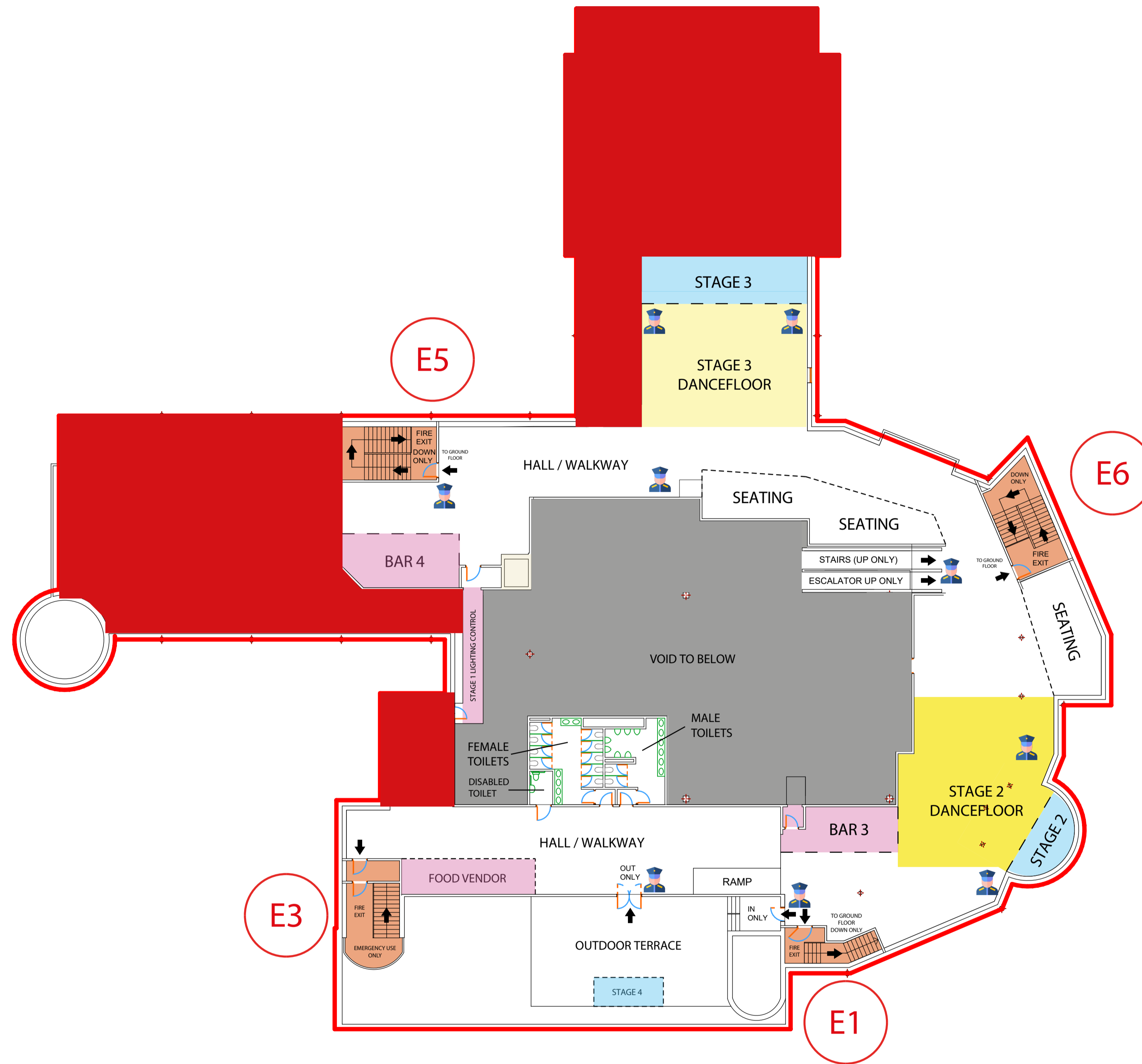
- NOT ACCESSIBLE TO PUBLIC
- PUBLIC AREA
- MUSIC STAGE
- DANCEFLOOR
- STAFF ONLY
- MUSTER POINT
- + WELFARE / FIRST AID ROOM
- P SECURITY
- PEDESTRIAN BARRIER

Issue Status		BUILDING WARRANT				<div style="font-size: 24px; font-weight: bold; margin: 0;">MAC</div> <div style="font-weight: bold; margin: 0;">architects</div> <div style="font-size: 10px; margin: 0;">24 Oldmeldrum Road Newmachar Aberdeen AB21 0PJ</div> <div style="font-size: 10px; margin: 0;">101651 962688 e info@mac-architects.co.uk www.mac-architects.co.uk</div>			
Project Details									
PINZ BOWLING LTD 1A Beach Esplanade Aberdeen AB24 5NS									
Drawing Title									
Existing & Proposed Ground Floor Plan									
Scale at A1	Date	Drawn	Checked	Approved	Job No.	Drawing No.	Rev.		
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- INACCESSIBLE VOID
- NOT ACCESSIBLE TO PUBLIC
- PUBLIC AREA
- MUSIC STAGE
- DANCEFLOOR
- STAFF ONLY
- MUSTER POINT
- WELFARE / FIRST AID ROOM
- SECURITY



Existing

1st Floor Plan

1:200

NOTES

NOTES

NOTES

HEALTH & SAFETY

ELEMENT KEY

MEMBRANE KEY

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AB24 5NS

Drawing Title

Existing & Proposed First Floor Plan

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24 Oldmeldrum Road  
Newmachar  
Aberdeen  
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Job No. 320 Drawing No. 320(BW)003 Rev. -

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